

**MINUTES OF
THE EIGHTH ANNUAL GENERAL MEETING
OF THE
COLLEGE OF LICENSED PRACTICAL NURSES OF BC
(CLPNBC)
HELD ON
THE 3rd DAY OF MAY, 2005
AT THE
EMPIRE LANDMARK HOTEL & CONFERENCE CENTER, 1400 ROBSON STREET,
VANCOUVER, BRITISH COLUMBIA**

IN ATTENDANCE: There were 288 attendees to the Eighth Annual 2005 AGM. It was recorded that 275 Licensed Practical Nurses (LPNs) registered at this AGM. There was a quorum of 145 (50% + 1) required

BOARD MEMBERS:

Robyn Dyck, LPN District 2 and Chair
Kerry Kilpatrick, LPN, District 3 and Vice-Chair
Elaine Spanner, LPN, District 1
Barry Phillips, LPN District 2
Jan Van Doorn, LPN District 4
Bernice Crockett, LPN District 5
Shawn Maxwell, LPN District 1
Betty-Ann Brownlee, Public Member
Thomas Wharton, Public Member
Annie McKittrick, Public Member
Rosario Passos, Public Member

GUESTS:

Ministry of Health Rep:
Ministry of Advanced Education Rep:
Donna Diskos, Grant Thornton (Auditor)
Helen Low, Fasken Martineau

STAFF:

Gordon MacDonald, Executive Director

The meeting was called to order by Robyn Dyck at 1:12 pm.

A quorum being present, the Co-Chairs declared the Meeting to be properly constituted.

PRESENTATION OF FINANCIAL STATEMENTS

The Co-Chairs laid before the Meeting the financial statements as at December 31st, 2004 as approved by the Directors.

UPON MOTION DULY MADE IT WAS UNANIMOUSLY RESOLVED that the financial statements as at December 31st, 2004, as approved by the Directors, be approved.

The Co-Chairs requested that a copy of the financial statements as at December 31st, 2004 to be attached to the Minutes of the Meeting.

DIRECTORS' REPORT

UPON MOTION DULY MADE IT WAS UNANIMOUSLY RESOLVED that the registrants of the Society accept the report by the Directors as presented.

DIRECTORS

The following persons were elected to act as Directors of the Society for the next ensuing year or until their successors are elected or appointed, during the pleasure of the Directors:

NAMES OF THE BOARD MEMBERS FOLLOWS:

Robyn Dyck, LPN District 2 and Chair
Kerry Kilpatrick, LPN, District 3 and vice-Chair
Elaine Spanner, LPN, District 1
Barry Phillips, LPN District 2
Jan Van Doorn, LPN District 4
Bernice Crockett, LPN District 5
Shawn Maxwell, LPN District 1
Betty-Ann Brownlee, Public Member
Thomas Wharton, Public Member
Annie McKittrick, Public Member
Rosario Passos, Public Member

UPON MOTION DULY MADE IT WAS UNANIMOUSLY RESOLVED that the registrants of the Society do hereby ratify and confirm all of the Directors' and Officers' acts and proceedings during the fiscal year ended December 31st, 2004.

APPOINTMENT OF AUDITOR

UPON MOTION DULY MADE IT WAS UNANIMOUSLY RESOLVED that Grant Thornton be appointed as the Auditor of the Society to hold office until the Auditor is re-elected or a successor is elected at the next annual general meeting.

AUDITOR'S REPORT

UPON MOTION DULY MADE IT WAS UNANIMOUSLY RESOLVED that the Auditor's Report be accepted as presented on page 18 of the 2004 Annual Report under Financial Management, which states as follows:

We have audited the balance sheet of College of Licensed Practical Nurses of British Columbia as at December 31st, 2004 and the statements of operations, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the College's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principals used and significant estimates made by management, as well as evaluation the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the College as at December 31st, 2004 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Signed by:
Grant Thornton, LLP
Vancouver, Canada
February 25, 2005

The audited financial statements were approved by the College Board and signed by:
Robyn Dyck, Chair and Kerry Kilpatrick, Vice-Chair

VOTING RESULTS OF RESOLUTIONS

Three resolutions were put forth by registrants prior to this Annual General Meeting (AGM), each resolution was voted on and the results are as listed below. The 5,525 registrants were given the option of mailing in their ballot on each resolution prior to the AGM, or voting in person by a show of hands at the meeting. Noted below are the results with total votes cast for and against the resolution.

As resolutions are of an advisory nature only, the results of any resolution do not require action by the board of directors of the College of Licensed Practical Nurses of BC.

RESOLUTION #1: Whereas ongoing education for Licensed Practical Nurses (LPNs) is as important as ongoing education for Registered Nurses (RNs) and resident care level has increased in long-term care. **Be it resolved that** the CLPNBC support: accessibility to the courses; employer-paid education in long-term care as it is not the same as in acute care; and comparability of Cardiopulmonary Resuscitation (CPR) education in long-term care as it is in acute care.

VOTES: 575 for/6 against

RESOLUTION #2: Whereas we (LPNs) know that Pharmacology is part of the practice of the hospital, registrants that have already graduated with Pharmacology in their schooling will seek positions in these facilities. **Be it resolved that** Pharmacology requirement be exempted for LPNs that are retiring in the next five years i.e. 2006, 2007, 2008, and 2009.

VOTES: 380 for/248 against

(After carefully reviewing the intent of resolution # 2 and the voting results, the Board voted unanimously to uphold the requirement that all registrants must complete all five units of Pharmacology/Medication Administration by January 1, 2006). Note: the Board is made up of eight LPNs and four public members.

RESOLUTION #3: Whereas the CLPNBC has the same Standards of Practice as the Registered Nurses Association of BC (RNABC) regarding Hepatitis B vaccine; whereas LPNs are doing injections, both subcutaneous and intramuscular; whereas Workers Compensation Board Standards are that the employer pays for employee injections; whereas Hepatitis B injections are a requirement for all nursing, be it long-term care or acute care; and whereas LPNs are at high risk of exposure to hepatitis B due to their work environment. **Be it resolved that** the CLPNBC support that all registrants have current Hepatitis B vaccines.

VOTES: 552 for/34 against

OTHER BUSINESS

There being no further business the Meeting on motion ended.



Robyn Dyck, Chair



Elaine Spanner, Board Member