

COLLEGE OF LICENSED PRACTICAL NURSES OF BC

**Minutes
Annual General Meeting**

June 06, 2008

**Held at
Hilton Hotel
Burnaby, BC**

Board members in attendance:

Ms. R. Dyck, Chair, LPN
Mr. T. Wharton, Vice Chair, Public Board Member
Ms. B. Crockett, LPN Board Member
Ms. V. Gerbrandt, LPN Board Member
Ms. G. Herrington, LPN Board Member
Ms. B. Lail, LPN Board Member
Dr. M. E. Lamoureux, Public Board Member
Ms. M. Spina, Public Board Member
Mr. T. Teite, LPN Board Member

Regrets: Mr. P. Ruscica, LPN Board Member
Ms. S. Skratek, Public Board Member

Ex officio: Mr. John Mayr, Executive Director
Ms. Elaine Baxter, ED (interim)

Parliamentarian – Mr. John Noonan

Call to Order – 14.15

1.0 Introductions – The Chair of the Board introduced the members of the Board, ex officio members, and the meeting's parliamentarian to the registrants in attendance.

2.0 Rules of Order – A motion to accept Robert's Rules of Order Revised as the rules of parliamentary procedure was accepted by over 2/3 of the registrants in attendance.

3.0 The Quorum for the meeting was established as 50% +1 of the registrants present when the meeting was called to order representing 232 registrants

4.0 Agenda – A motion to approve the agenda as presented was accepted by a majority of the registrants in attendance

5.0 Letters of greeting:

5.1 Ms. V. Gerbrandt read a letter from the Ms. Paula Bond's ADM.

5.2 Mr. T. Teite read a letter of greeting from Honorable Murray Coell, the Minister of Advanced Education

6.0 Annual Report:

6.1 Ms. Robyn Dyck reported on the activities of the Board for the year ended December 2007.

6.2 Ms. Elaine Baxter reported on activities during her time as the interim executive director and introduced Mr. John Mayr, the new Executive Director to the registrants in attendance.

7.0 Financial Statements:

A representative from Grant Thornton auditors of the College reported on the audit. A motion to approve the Auditor's report was approved by a majority of the registrants in attendance.

8.0 Resolutions:

The following resolutions were considered by the registrants in attendance. It was noted that the resolutions were non binding on the Board and for consideration by the Board.

Number	Be it resolved
<p style="text-align: center;">1</p> <p>Carried</p>	That any resolution not be rejected but be acknowledged and received in its entirety to those signed registrants who followed due diligence to put a resolution forward.
	That the resolution committee language adjustments and comments be forwarded to those signed registrants who submit the resolution so that they can agree to make changes to the resolution without losing the integrity of that resolution.
	That this take place in a timely manner so that the resolution can be submitted at the annual or extraordinary general meeting.
<p style="text-align: center;">2</p> <p>Carried</p>	That the AGM committee establish and announce the number for a quorum at the beginning of the AGM and that registrants be made aware of their accountability towards maintaining a quorum for the business portion of an AGM
	That this take place in a timely manner so the resolution can be submitted at the annual or extraordinary general meeting.
<p style="text-align: center;">3</p> <p>Carried</p>	That the CLPNBC establish a bylaw that explains the parameters, policy or procedure of the Ethics committee and the investigator for an investigation of an LPN practice from a complaint in accordance with their mandate and government legal language for LPN privacy.
<p style="text-align: center;">4</p> <p>Carried</p>	That CLPNBC establish guidelines for an observer representative being present for an LPN at the Discipline hearing process.

5 Carried	That CLPNBC fulfill its mandate for safety to the public in facilitating safe practice guidelines for LPN's and resolve the issue for registrants to acquire their entry level competency profile document
	That in the interim employers and education facilities be informed of the entry level competency document situation
6 Carried	That the Bylaws be amended to allow LPN's the ability to use designations after completing certificate programs
	That the CLPNBC strike a committee to investigate programs submitted by nurses for designation.
7 Carried	That the bylaw be amended to allow that ALL resolutions submitted for perusal at SGM's be made available to Registrants through a "Resolution Package" whether or not the College Board deems them significant for presentation to the assemblage at the time of the AGM
	That said "package" be available on request to all Registrants free of charge or posted on the website for Registrants to access electronically.
8 Carried	That the Board increase the number of elected registrants members to the Board relative to the proportion of registrants in a region for provincial representation.
	That the Board recognize the HPA requirements of ministry appointed members to be no less than (2) and it is to be not less than or equal to 1/3 to the elected board members.
9 Carried	That CLPNBC remove from all public record the workplace for each registrant
	That CLPNBC inform the registrant what the purpose of releasing personal information is for and to acquire written consent from the registrant.
10 Carried	That Bylaw Part IV, 53(3) & (4) be adjusted to the date of February 28th. The license is renewed on midnight of February 28th (March 1st) of every year.
11 Carried	That CLPNBC establish an awards committee by the Board with a membership of registrants, non-registrants and board member to establish award categories using other regulatory bodies as a guide.
	That this new committee also establish the nomination process, forms, timelines and type of award to be sent to all registrants.
	That the awards committee establish the criteria for which the successful candidate is to be chosen in each category in a fair manner without prejudice.
	That the awards are to be announced in the CLPNBC publication 60 days prior the AGM for the presentation of the awards to be presented by the Chair of the Board.

9.0 Open Forum

The registrants engaged in an open forum with questions and answers.

10.0 Adjournment at 1645:

A motion to adjourn was accepted by a majority of the registrants.

APPROVED BY THE COLLEGE BOARD – September 12, 2008



ROBYN DYCK, LPN – BOARD CHAIR